

Transfer a Subscription to Another Organization

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To move your subscription to another organization, you must first remove the subscription ID from the previous organization and then assign it to the new organization.

Procedure

Step 1 Make sure you have the entitlement ID on hand prior to transferring it to another organization. The entitlement ID was initially emailed to the Crosswork Cloud administrator when the Crosswork Cloud account was set up.

Step 2 Log into the organization that is currently associated with the subscription and go to > **Licensing**.

Step 3 Click **Entitlement** tab > <***Crosswork-Cloud-product***>.

Step 4 Check the checkbox next to the subscription you want to transfer.

Step 5 Click the **Remove** link that appears.

Step 6 Click **Remove** in the confirmation window to confirm subscription removal.

Step 7 Navigate to the organization that you want to subscribe to and go to > **Licensing**.

Step 8 Click **Entitlement** tab > <***Crosswork-Cloud-product***>.

Step 9 Click **Claim Subscription** (located in the top right of the page).

Step 10 Enter the entitlement ID, and click **Claim**.

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