How can I download a report of all my devices that includes license usage, in Cisco License Central (CLC)?

Introduction

This document helps users in Cisco License Central efficiently download a report of all their devices, including license usage details, for better tracking and compliance.

Video

The purpose of this content is to share information for educational and/or informational use. You may choose to watch the video or read the content below-both provide the same material, so feel free to engage with whichever format you prefer.

Prerequisites

Before you start, ensure that you have the following data:

- Active Cisco.com account
- The user accessing the Cisco License Central musthave at least one of the following:
  - Smart Account User/Admin/Viewer
  - Virtual Account User/Admin/Viewer

Steps

Step 1: Go to Cisco Software Central and log in with your Cisco.com credentials.

Step 2: Click on Access Cisco License Central under Cisco License Central section.

Step 3**:** Enter your Smart Account or use the Search function to search for a Smart Account.

Step 4: Navigate to the left Menu bar and click on "**Licensing**".

Step 5: Check the boxes next to the license names to include their device usage in the report.

Step 6: Click on the **Export selected** on the Menu bar.

Step 7: You can select the download format of the report between CSV or XLSX.

Step 8: Check the box for **Device usage** and Click **Export**.

Note: Internal users should open a case with the Licensing support team to resolve the customer view issue with the orders in License Central. There are no checks in place for internal users with a Cisco support role to restrict any unauthorized transactions from the Orders tab.

Troubleshooting

If you experience an issue with this process, that you cannot address, please open a Licensing case at Support Case Manager (SCM) using Software Licensing option.

For feedback on the content of this document, please submit here .

For External Customer / Partner Use Only: These instructions are provided to help customers / partners perform the following action themselves to resolve the issue. If the customer / partner runs into issues following the instructions, please have them open a case with licensing support (https://www.cisco.com/go/scm) To help resolve.