How can I setup notifications related to my devices, in Cisco License Central (CLC)?

Introduction

This document explains how to set up notifications related to your Devices in Cisco License Central (CLC).

Video

The purpose of this content is to share information for educational and/or informational use. You may choose to watch the video or read the content below-both provide the same material, so feel free to engage with whichever format you prefer.

Prerequisites

Before you start, ensure that you have the following:

- Active Cisco.com account
- The user accessing the License Central must have at least one of the following:
  - Smart Account User/Admin/Viewer
  - Virtual Account User/Admin/Viewer

Steps

Step 1: Go to Cisco Software Central and log in with your Cisco.com credentials.

Step 2: Click on Access Cisco License Central under the Cisco License Central section.

Step 3: Enter your Smart Account or use the Search function to search for a Smart Account.

Step 4: Navigate to the Left Menu bar and click on "Account Management".

Step 5: Under Settings, click “Email Notification Settings”.

Step 6: Select the checkbox of Subscribe to summary emails.

Step 7: From drop-down menu, select the desired Virtual Accounts.

Note: You can select one or more Virtual accounts.

Step 8: Choose the Frequency (Daily/Weekly/Every Two Weeks/Monthly) for receiving notifications.

Step 9: Scroll down, under the Devices section, select the checkbox based on your preferences to receive email notifications for your devices.

Step 10: Click Apply to update settings.

Troubleshooting

If you experience an issue during the process explained in this document, open a case in Support Case Manager (SCM).

For feedback on the content of this document, please submit here .

For External Customer / Partner Use Only: These instructions are provided to help customers / partners perform the following action themselves to resolve the issue. If the customer / partner runs into issues following the instructions, please have them open a case with licensing support (https://www.cisco.com/go/scm) to help resolve.